

## Generate Reports on your Registered Products

This option allows you to customize your assets reports and export the data.

1. Login to <https://support.fortinet.com> with your **account ID/email** and **password**

\*Account ID/Email must be the same full email address where the product is currently registered to.

2. Go to Asset and select “Manage Products”

3. There are 3 options to manipulate the displayed table:

| Serial Number | Description | Ship Date  | Registration Date |
|---------------|-------------|------------|-------------------|
| FAP11C3X1200i |             | 2013-02-06 | 2014-04-28        |
| FAP2223X1100  |             | 2012-04-10 | 2013-03-03        |
| FG100C3G0860  |             | 2012-04-10 | 2012-04-11        |
| FGVM02000002  |             |            | 2014-05-04        |

- A. **View Types** – To choose from Basic, Details, Advanced and About to Expire View.

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- i. **Basic View** – shows the serial number, description, shipping and registration date.
  - ii. **Details View** – in addition to Basic View (except description), it includes all support information such as support type, support level, activation and expiration date.
  - iii. **Advanced View** – it combines all the fields from Basic and Details Views. Additional fields are product model, address, contract SKU and contract number.
  - iv. **About to Expire View** – this view will only show the product which its services are going to expire. Expired support product will not be listed.
- B. **Setting** – the setting option will further customize the table that is displayed. Choose the page size up to maximum of 500 rows per page. Customize the needed info and click “**OK**” to save the setting.

Setting Export Advanced Search

Page Size : 25 50 100 200 500

☒ Serial Number ☒ Product Model ☒ Description

☒ Ship Date ☒ Registration Date ☒ Address

☐ License Information

☒ Contract Information

☒ Contract ☐ Warranty

☒ Contract Number ☒ Warranty Type

☒ Contract SKU

☒ Support Type ☒ Support Level ☒ Activation Date ☒ Expiration Date

☐ Entitlement Information

☐ Support Type ☐ Support Level ☐ Activation Date ☐ Expiration Date

OK Cancel

- C. **Export** – Select the type of file you want to download.

Export Advanced Search

Excel File

CSV File